

**BOROUGH OF SAYREVILLE
MAYOR & BOROUGH COUNCIL**

**AGENDA - COMBINED MEETING
Monday, May 12, 2014**

1. CALL TO ORDER - Time _____

a) Short Prayer & Salute to Flag

b) Statement of Publication

c) Roll Call:

d) Approval of prior Minutes of the Mayor and Borough Council:

(Motion to approve, subject to correction if necessary)

- | | | |
|--------------------|---|---|
| ☒ January 1, 2014 | - | Agenda Meeting |
| ☒ January 27, 2014 | - | Executive Session |
| ☒ March 10, 2014 | - | Combined Meeting & Executive Session |
| ☒ March 24, 2014 | - | Combined Meeting |
| ☒ April 22, 2014 | - | Bids – (Playground Equipment Installation,
Two 2014 Harley Davidson Law Enforcement
Motorcycles, War Memorial Park Walking Path
Replacement, Improvements to Ernston Road) |
| ☒ May 6, 2014 | - | Bids – (Electrical Work & Repairs) |

2. PROCLAMATION & PRESENTATION:

Relay For Life -

Joint Proclamation of the Governing Body of the Borough of Sayreville and Borough of South River Establishing a Relay for Life Saturday to be held on every 3rd Saturday of the Month of May.

(Motion & Roll Call Adopting Proclamation)

3. OLD BUSINESS

a) Public Hearing on the following Ordinance(s):

ORDINANCE #257-14

**AN ORDINANCE FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS,
OFFICERS AND EMPLOYEES FOR THE YEARS 2013, 2014, 2015 AND 2016
AS SET FORTH IN THE S.A.M.S. BARGAINING AGREEMENT**

(Co. Buchanan, Admin. & Finance)

Notice of Public Hearing on Ordinance #258-14 Being Carried from tonight, May 12, 2014 until May 27, 2014.

ORDINANCE #258-14

**AN ORDINANCE FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS,
OFFICERS AND EMPLOYEES FOR THE YEARS 2013, 2014, 2015 AND 2016**

(Co. Buchanan, Admin. & Finance)

Motion to carry Public Hearing on Ordinance #258-14 until May 27, 2014.

4. NEW BUSINESS:

a) Introduction of the following Ordinance(s):

ORDINANCE #259-14

**AN ORDINANCE SUPPLEMENTING AND AMENDING
ORDINANCE #257-14 FIXING THE SALARIES OF CERTAIN BOROUGH
OFFICIALS, OFFICERS AND EMPLOYEES FOR THE YEARS 2013, 2014, 2015
AND 2016 AS SET FORTH IN THE S.A.M.S. BARGAINING AGREEMENT**

-Supervisor of Senior Citizen Activities title was excluded from Salary Guide-
(Co. Buchanan, Admin. & Finance-Public Hearing May 27, 2014)

b) Other

MAY 12, 2014

5. CONSENT AGENDA/RESOLUTIONS

PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

2014-128 Adoption of 2014 Municipal Budget
(held over from 4/28/14)

2014-130 Resolution Approving Bills for Payment

2014-131 Approving trailer application received from 3D Group
to locate One (1) Temporary Office Trailer, 963 Route 9,
Block 440, Lot 4 & 4.01.

2014-132 Authorizing the issuance of a Special Event Permit to Robert J. Caramella-
RJC Charities, Inc. to conduct a charity car show on June 22, 2014 from 9am-3pm
(rain date July 27, 2014) No fees need be posted.

2014-133 Authorizing the execution of a Discharge of Mortgage Subordination Agreement
for property located at 9 Birch Terrace, Block 32.05-Lot 48.

2014-134 Appointing Linda Costa as Clerk I Full Time in the Recreation Department,
effective May 13, 2014.

2014-135 Appointing Keith Szelewicki to the title of Mechanic in the Department
of Public works, effective May 13, 2014.

2014-136 Authorizing the proper borough officials execute the amendment to the AES Red
Oak LLC Water Supply Agreement.

2014-137 Authorizing a Dedication By Rider for the receipt and expenditure of funds
confiscated during police narcotics investigations.

2014-138 Authorizing the Borough Engineer prepare plans and specifications for
Modifications to the former Bordentown Avenue Water Treatment Plant
at a fee not to exceed \$ 92,500.00 and upon approval of said plans and
specifications the Borough Clerk is hereby authorized to advertise for
the receipt of bids.

2014-139 Authorizing a Governmental Energy Aggregation program and
Appointing Commercial Utility Consultants, Inc. as Energy Agents to
Assist the Borough of Sayreville in the Implementation of the Borough's
Energy Aggregation Program and making other determinations in connection
therewith.

- **RESOLUTIONS TO BE READ IN FULL & VOTED ON: - none**

BUSINESS SESSION AGENDA - MAY 12, 2014

6. COMMUNICATIONS & COMMITTEE REPORTS

*** DISPOSITION:**

• ADMINISTRATIVE & FINANCE - Councilman Buchanan

a) Minutes & Departmental Reports:

Move the following Minutes and or Reports be Received & Filed:

- Board of Education Minutes of April 22, 2014

- Receive & File

b) Received the following **application(s) for **Bingo/Raffle Licenses** from:**

1) **Amending** prize information on an Off-Premise Draw application

#RL-1862A received from St. Stanislaus Kostka RC Church

2) **Sayreville Engine Co.** to conduct an Off-Premise

- Draw Raffle on August 1, 2014 at 250 MacArthur Ave.- RA:1873.
- 3) **Animal Rescue Force** to conduct an Off-Premise 50/50
On October 25, 2014 at 1400 Main Street – RA:1874.
- 4) Sayreville Senior Citizens Tuesday Club to conduct
On Premise 50/50 on Jan. 15, Feb. 11, March 11 & April 8, 2014
RA:1875 (housekeeping matter for Seniors).

- (motion to) **Approve/Deny**

BUSINESS SESSION - MAY 12, 2014

• **ADMIN. & FINANCE Con't.**

c) Committee Reports -

- 1) _____

• **PLANNING & ZONING – Councilman McGill**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed: **(None)**

b) **Notice to Sayreville as Adjacent Property Owner(s)** received from:

- 1) Twp. of Woodbridge Planning Board Notice of Public Hearing regarding Amendments to the Housing Plan Element and Fair Share Plan & Land Use Element being held on May 7, 2014 Woodbridge Council Chambers.

- 2) Application received from Gerdau Ameristeel Sayreville, Inc. for an application before the Sayreville Planning Board on May 21, 2014 for a Preliminary & Final Major Site Plan, Bulk Variance, various waivers and other relief required for the proposed installation of two Water Treatment Systems located at One No. Crossman Road.

-Receive & File

c) **Application** received from Frontier Building Corp. to locate One (1) **Construction Office Trailer** at on Block 440, Lot 5, 957 Route 9 North.

- Need Authorization for Resolution

- (move to) **Approve/Deny**

d) Request received from Thomas D. Pavlik, Jr. of 15 Sherbone Place to purchase borough property known as Block 337, Lot 9, Warwick Rd & Yorkshire Place (previous Weber Ave resident).

-Refer to Open Space.

e) Committee Report:

- 1) _____

• **PUBLIC SAFETY – Councilman Rittenhouse**

a) **Minutes & Departmental Reports: None**

Move the following Minutes/Reports be Received & Filed:

- Board of Health Minutes of April 8, 2014

- Receive & File

b) Request for permission to conduct a **coin toss** at the corner of Washington & Ernston Roads from 10am-2pm received from:

- Sayreville War Memorial High School Choral Parents Association on Sept. 27, 2014.
(County Approvals Received)

- **Approved/ Disapprove**

c) Committee Reports-

- 1) _____

• **RECREATION – Councilwoman Eicher**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed: **(None)**

b) Application for **Special Event Permit** received from:

- 1) **Truman Elementary PTO** to conduct a Family Movie Night on May 31, 2014 (June 13 rain date)

at Kennedy Park from 5pm-10:30pm

- 2) **First Presbyterian Church** to conduct a Flea Market June 7, 2014 from 8am-2pm and a fundraiser on June 27, 2014 from 6pm-9pm in the Church Parking Lot.
- 3) **Parlin DuPont Plant** to conduct their Annual Company Picnic On June 7, 2014 from 9am-5pm at Burkes Park

MAY 12, 2014 – BUSINESS SESSION AGENDA

- **RECREATION Con't.**

- 4) **Carmine Monteleone** to conduct their Annual Family Picnic. On July 19, 2014 at Burkes Park. **- 1-4) Approve/Deny**
- c) **Letter of resignation** received from Wendy Wojtaszek from her appointment on the Recreation Advisory Board. **- Receive & File**
- d) Committee Reports:
 - 1) _____ - _____

- **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

- a) **Minutes & Departmental Reports:**
Move the following Minutes/Reports be Received & Filed: **(None)**
- b) Committee Reports-
 - 1) _____

- **PUBLIC WORKS – Council President Novak**

- a) **Minutes & Departmental Reports:** None
Move the following Minutes/Reports be Received & Filed: **(None)**
- b) Committee Reports:
 - 1) _____ - _____

- **MAYOR – Kennedy O'Brien**

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

1. Authorization to submit the 2014 Annual Action Plan to HUD. The CDBG Committee proposes to use the 2014 allocation of \$178,474 as follows:
 - a) Willow St. Reconstruction \$93,474
 - b) Senior Center Boiler Replacement \$70,000
 - c) Administration and Planning \$15,000

(A copy of the 2014 plan is available from the CDBG Coord.)
2. Authorization to award a contract for Case Management of the Housing Rehabilitation Loan Program to Rehabco, Inc. of Brick, NJ for their proposal of \$1,000 per case.
3. Authorization to modify a mortgage held by Delores Kilpatrick of 42 Evelyn Terr. Due to a reverse mortgage the borough could not accommodate the request to subordinate the mortgage. The modification will reduce the principal balance on the mortgage to \$6,210.
4. Authorization to Discharge the modified mortgage held by Ms. Delores Kilpatrick upon payment of the new outstanding principal of \$6,210.

5. Authorizing the execution of a Host Agency Agreement with Easter Seals of NJ for the continuation of the Senior Community Service Employment Program for the period of July, 2014 through June, 2015.
6. Appointment of Temporary Employee in the Municipal Clerk's Office.

MAY 12, 2014 – BUSINESS SESSION AGENDA

- Planning & Zoning

- Public Safety

- Public Works

- a) Request for Authorization for the purchase and installation of Seven (7) Overhead Garage Doors and Two (2) Trolley Operators through State Contract #85294 in the amount of \$28,916.00.

- Recreation

- a) Authorization to Amend Chapter XXVII – Special Events of the Revised General Ordinance to waive the Application Process for events being held in Burke's Park, Jackson Park or Bailey Park.

- Water & Sewer

- Personnel

- **Closed Session Item**

- Executive Session Items

- **C.F.O.- Wayne Kronowski**

- a) Bill List Resolution
- b) Authorization to advertise for Refuse Containers for Automated Sanitation Collection.

- **BOROUGH ENGINEER - Jay Cornell**

- a) 2013 Roadway Paving and Reconstruction Project – Phase I Receipt of Bids (Report Attached).
- b) Towne Lake West – Bond Release Request (Report Attached)

- **BOROUGH ATTORNEY - Michael DuPont**

7. PUBLIC PORTION

Mayor will open to public.
Motion to close public portion.

8. EXECUTIVE SESSION – Personnel

- **Motion** to Enter into Closed Session - Roll Call

- **Motion** to Reconvene

9. ADJOURNMENT Motion-Roll Call

